State of Colorado TITLE OR SALVAGE TITLE ESTABLISHED BY SURETY BOND

C.R.S. 38-29-119, 42-5-204, 42-6-102 (16), (17) (a), 42-6-115

The bonding procedure is completed when ownership documents are not available or are incorrect.

- Applicant must have possession of the motor vehicle/manufactured home.
- Motor vehicle/manufactured home must be physically located in Colorado.

Have the motor vehicle inspected and a DR 2704 Certified VIN Inspection	
form completed by a certified Colorado Law Enforcement officer. Your local county motor vehicle office can refer you to a certified officer in your area. Inspection must not be over one (1) year old. Manufactured homes are exempt from providing a Certified VIN Inspection. Verification of VIN (DR 2395) must be completed.	DR 2704 Inspection Fee - \$20.00. DR 2395
Request a "Colorado Title Record Search". Complete a DR 2539 Title Information Request and Receipt form. All out-of-state motor vehicles need a title and lien record search from the state they are from in addition to the Colorado Record Search. You must attempt to contact by certified or registered mail (return receipt requested) the owner of record as indicated on the record search. Record search cannot be over 1 year old.	Validated copy of a DR 2539 for each VIN. Fee – \$2.20 each.
 → Manufactured homes are exempt from performing an out-of-state title and lien record search. Manufactured home – You must attempt to contact by certified or registered mail (return receipt requested) the owner of record, as indicated on the record search. **NOTE** A photocopy of the Certified VIN Inspection and additional documents are required to be submitted with the record search request (DR 2539). Please see online instructions for additional information: (http://www.colorado.gov/cs/Satellite/Revenue-MV/RMV/1220610980199). 	Copy of letter and certified/ registered mail return receipt.
If the record search indicates an active lien on the motor vehicle or the manufactured home, it must be released. The lien release must be on the lienholder's letterhead (letterhead is not required if lienholder is an individual). Photo and faxed copies are accepted and must include vehicle year, make, VIN, titled owner's name(s), agent's signature, date of lien release and must be signed under penalty of perjury in the second degree as defined in C.R.S. 18-8-503. If an attempt is made to secure an acceptable lien release and the lienholder is not available, the following procedure must be followed:	Acceptable Lien Release.
 Lienholder is not available – filed in Colorado A certified or registered letter must be sent to the lienholder's last known address and be returned as undeliverable. Include this letter with the title application. A bond must be posted for AMOUNT of the lien or twice the appraised value of the motor vehicle, whichever is GREATER. Manufactured home – Bond must be posted for the AMOUNT of the lien or TWICE the actual value of the manufactured home as determined by the County Assessor's records. Lienholder not available- Out of State Lien (Not filed in Colorado) Contact the state of record and request a lien release. Many states will give a statement of release of lien or lien expired. This statement must be on the state's letterhead and be submitted with 	Copy of letter and certified/registered mail return receipt. Continued on Next Page
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3	Without one of the above statements, a court order will be required. The Title or Salvage Title Established by Surety Bond procedure cannot be completed.	
4	If the manufactured home is abandoned, the following information must be provided. Pursuant to C.R.S. 38-29-119. Copy of the court order or judgment for possession obtained through a civil proceeding. Proof of ownership of the real property of which the manufactured	Copy of court order(s). Copy of the real property deed. Authentication of Paid Ad Valorem
	home is located. • Proof of property taxes paid. **NOTE** Step 4 only applies to manufactured homes. Step 4 does not apply to motor vehicles.	Taxes or Certificate of Taxes Due (obtained from the County Treasurer). Pursuant to C.R.S. 38-29-107. Proof of taxes paid is required on all manufactured home bond applications.
5	 Establish the reasonable appraised value of the motor vehicle (minimum appraisal – \$200) by the following: Pursuant to C.R.S. 42-6-115 (3)(a). Appraisal must be from a Licensed Colorado Dealer. Appraisal must be for the current condition of the motor vehicle at the time of titling. An appraisal over forty five (45) days is not acceptable. Must be on the dealer's letterhead, describe motor vehicle by VIN, year, make, signed, dated and state the dealership's license number. 	Motor vehicle appraisal identifying the vehicle by VIN, year & make.
	 If statement is not on dealer's letterhead, the statement must be notarized or signed under penalty of perjury. The appraisal must be \$200 or more. If the appraisal is less than \$200 a Salvage Title must be applied for when the vehicle is less than 6 model years old. A dealership may do its own appraisal when bonding for title in their name. Value from a CURRENT Kelley Blue Book or N.A.D.A. Official Used Car Guide. Guidebooks only carry information on vehicles less than seven (7) 	Photocopy of front cover of reference book and of page with appraised value.
	years old. The specific model being appraised must be identified (i.e., highlighted). Applicant may use the value listed in the CURRENT Kelley Blue Book or N.A.D.A. with a Statement of Fact (DR 2444) indicating this is his/her choice. • Value established from Kelley Blue Book Web site, www.kbb.com. • Manufactured home values must be established using the actual	DR 2444 Copy of County Assessor's records indicating VIN, year & make of the
6	value determined by the County Assessor's records. Pursuant to C.R.S. 38-29-119. Purchase a surety bond for twice the appraised value as shown on the	manufactured home. Surety Bond SIGNED, INDICATE
	appraisal for a motor vehicle or twice the actual value determined by the county assessor's records for a manufactured home. Minimum bond accepted is \$400. You can find bonding companies listed in the telephone yellow pages under "surety bonds."	year, make, and VIN of the vehicle or manufactured home.
7	Complete the Bond Statement Guide & In Lieu of Bond Affidavit, providing the following information: Why bonding for ownership is required and why there is no title available. What attempts were made to contact the owner of record to insure they have no interest. From whom and when purchased, and the amount paid. State your efforts to have the seller establish title. Describe the motor vehicle/manufactured home by VIN, year and make. That there are no liens against the motor vehicle/manufactured home.	DR 2394
	 Whether motor vehicle is roadworthy or not. Manufactured home must indicate whether or not it is on permanent foundation. 	Continued on Next Page

The applicant is required to disclose current or previous salvage 8 information. Upon receiving the record search information from the Department and the record indicates that the vehicle is salvage; the applicant shall have a DR 2704 Certified VIN Inspection completed to determine if the vehicle is roadworthy. If the vehicle is determined to be roadworthy, then the applicant may apply for title by following the DR 2415 Title Established by Salvage Title Checklist. The applicant will complete the DR2424 Salvage Title Statement of Fact stating that the vehicle was purchased without proper ownership documents, no repairs were needed and bond is required for title. If the DR 2704 Certified VIN Inspection indicates that the vehicle is **not** roadworthy, the applicant may apply for a salvage title using the DR 2410 Application for Salvage Title or the applicant may apply for Title by repairing the vehicle and following the DR 2415 Title Established by Salvage Title Checklist. The DR 2424 Salvage Title Statement of Fact must indicate the repairs that were completed to make the vehicle roadworthy. After making repairs a new DR 2704 Certified VIN Inspection will be required. If the record search obtained from the Department indicates that the vehicle was 'Previous Salvage' (Rebuilt From Salvage), the applicant shall request a salvage history by submission of a DR 2539 Title Information Request and Receipt indicating "Salvage Title History", a photo copy of the DR 2704 Certified VIN Inspection and a DR 2444 Statement of Fact to Results of the "Salvage Title determine the cause of the salvage designation. Once the reason for History Search" salvage has been determined, the applicant will complete a DR2710 Rebuilt From Salvage Disclosure. If the reason for salvage is indeterminate, the applicant will complete the DR2710 by marking the "Other" box and stating "Purchased without proper ownership documents through the bond process; unable to obtain a salvage history, reason for salvage unknown". Apply for Title or Salvage Title at the county motor vehicle office in the Items listed above. 9 Title fee - \$7.20, pursuant to county in which you live. C.R.S.42-6-137 (1)(a). Manufactured homes are titled at the county motor vehicle office in the county in which the manufactured home is located. Secure and Verifiable Identification is required to obtain a title and/or registration in the state of Colorado. Please see DR 2841 for acceptable identification documents. **NOTE** The odometer must be disclosed on a secure form for motor vehicles with model year of less than 10 years. The applicant taking title

DR 2173

will disclose the mileage on the DR 2173 Motor Vehicle Bill of Sale.

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To obtain a DR 2173, please contact Standard Register at 1-800-877-